

President Mark Breckheimer called the regular meeting of the village board to order at 7 p.m. on Monday, August 8, 2016.

Roll Call – all members reported present. Others present were Jim Schmidt, Eric Fowle from East Central Regional Planning Commission, Connie Loden from New North, Mike Loose, Charlie Fochs, Missy Kieso, Dustin Wolff from Mead & Hunt, Anita Pemberton from WI MHP 6, LLC and Ed Bryne from the Brillion News.

Pledge of Allegiance – The pledge of allegiance was recited by everyone present.

Citizen Questions and Concerns to be acted on at the next board meeting – none.

Announcements – The Annual Voices of Peace Gospel Festival is scheduled for August 19<sup>th</sup> and 20<sup>th</sup>. The Annual Cheesehead Run is scheduled for 8/20/16. The Hilbert Fire Department End of Summer Celebration is scheduled for 8/27/16.

Minutes – Action – to approve the board meeting minutes as presented – motion: Koffarnus; second: Roehrig; carried. The fire department minutes were presented to the board. Action – to accept the fire department minutes and place them on file – motion: Koffarnus; second: Starfeld; carried. The first responder's minutes from the last two meetings were presented to the board. Action – to accept the first responder minutes from the last two meetings and to place them on file – motion: Starfeld; second: Keuler; carried.

Treasurer's Report for the Village of Hilbert - balances – \$106,525.48 General fund; \$379,631.24 Sewer fund; \$126,125.61 Water fund; \$3.00 Clean Water fund; (\$33,581.86) TID #1 fund; \$722,613.07 T-Plus fund; \$14,657.68 First Responder fund; (\$429,597.83) TID #2, \$4,423.59 CDA; \$188,533.62 Capital Improvements Fund. Action – to approve the treasurer's report as presented – motion: Koffarnus; second: Starfeld; carried. There was no fire department treasurer's report received. The first responder's treasurers reports from the last two months were presented to the board. Action – to approve the first responder's treasurers reports from the last two months as presented – motion: Starfeld; second: Keuler; carried.

Claims - examined and discussed. Action – to pay all claims – motion: Piepenburg; second: Starfeld; carried.

Correspondence – The MEG newsletter was presented to the board for their information. There were not Time Warner Cable letters received. The Focus newsletters were presented to the board for their information. The newsletter from Boardman & Clark was presented to the board for their information. The Modification Factor for Workers Compensation was presented to the board. The new factor is .86. This is compared to last year's factor of 1.39. This means that instead of getting an additional surcharge on our workers compensation insurance, we will now get a discount. This amounts to approximately a \$6,000 savings in total workers compensation insurance costs. An email regarding transportation funding was presented to the board for their information.

Reports - The report of labor hours was presented to the board for their information. The monthly report on building permits was presented to the board for their information. Notice of payment of the first dollar credit in the amount of \$32,628.87 was presented to the board for their information. Notice of receipt of the July installment of shared revenue in the amount of \$65,493.81 and state school tax credit in the amount of \$97,475.13 was presented to the board for their information. Notice of receipt of the exempt computer aid for real estate in the amount of \$892.00 was presented to the board for their information. Notice of receipt of the exempt computer aid for the TID Districts in the amount of \$1,478.00 was presented to the board for their information. Notice of the preliminary Net New Construction of .15 was presented to the board for their information. DuPrey qualified this amount because it does not take into account our reassessment and this number should change. It was only an estimate at this time. The final report on the Annual Board of Review was presented to the board for their information. Overall, the assessed values increased by \$2,405,270. Eric Fowle and Connie Loden then gave a report on the Initiative 41 program. This program takes into account a large downturn in the economy has on the Interstate 41 corridor. When there is a huge layoff at a larger company such as Oshkosh Truck, it does affect much more than just their workers. It affects businesses throughout the state that provide supplies and raw materials to these companies. They stated that the economic issues are not just local. They affect the region also. They stated that we need more diversification in businesses in this area. We need to utilize the organizations that are out there that can help provide assistance such as WEDC, New North, regional plan commission and economic development corporations. To be successful, it takes trust, commitment and passion. We need to concentrate more on a regional approach instead of just local. There then was a presentation from Dustin Wolff from Mead & Hunt on redoing a development plan for the village. The last one was completed in 2008. He provide and reviewed sample plans from other communities and a proposal of what could be possible with us. The cost of the plan would depend on the scope of what we wanted in the plan. He provided a possible scope of services for redoing our current plan. He also provided some insight on grant funds for completing a plan. He stated that with multiple communities doing a joint plan, it would make the chances of receiving a grant easier. The board thanked him for coming in to provide information and the consensus was that we need to do something to update our plan and make it more current.

Unfinished Business:

2016 Projects – Discussion on village sidewalk projects – nothing new.

Recycling/Rubbish – The monthly report was presented to the board for their information.

Police Protection for the village – The monthly report was presented to the board for their information.  
Fire Department – Mike Loose reported that they were going to look at the new truck on Thursday. The completed fire truck is still scheduled to be on display next year at the firemen's convention and possibly the fire chief's convention. He stated that tomorrow he is going to be touring Sargento Foods. He said that they have installed the knox box. He also reported that he went through the new school and they have a sprinkler system and knox box installed. Lastly, he reported that the fire department's End of Summer Celebration will include a pork chop dinner.

TID District #1 – Notice of preliminary current year increment was received. It may be adjusted depending on the current revaluation.

TID District #2 – Notice of preliminary current year increment was received. It may be adjusted depending on the current revaluation.

Street Committee – Piepenburg presented information on the group. He stated that he attended the last meeting and they are looking at a more firm commitment to the watershed utility. He explained that the charges would be about \$65 per ERU. Everyone would be subject to the fee including churches, schools, etc. Properties with less permeable surfaces would pay more. It would be another level of government to go through for anyone doing a development. He stated that the plan is not to dredge the river but that is a key for us. He stated that he felt that staying in the group would not be a benefit to the village. He stated that their first focus is getting the water to the river. He stated that nothing is being discussed what is the big picture which is the river. He felt that we should withdraw from the group.  
 Action – to withdraw from the watershed group – motion: Starfeld; second: Koffarnus; carried.

Wastewater Treatment Plant – Interceptor Sewer Main Replacement Project – nothing new. WWTP Upgrades – Charlie Fochs reported that they are trying to get the grass to grow. He stated that he is looking at doing an Open House in October on a Saturday from 8 a.m. – noon. There were no change orders or payment requests. Hilbert Acres Mobile Home Park – Anita Pemberton presented a plan to the village to address the infiltration issues. They are looking at a 3 year plan. Charlie Fochs stated that it would be better to bring someone in to pressure test the joints and then fix in place. He stated that Visu Sewer does do this type of work. He will get the contact information to her. Breckheimer stated that it took a citation to get things moving. He stated that the village just wants to see the infiltration issues to be addressed and eliminated. Action – to not issue an additional citation at this time but Anita Pemberton will need to address the board with an update and timeline for repairs at their 9/13/16 board meeting – motion: Roehrig; second: Piepenburg; carried. The then discussed the condemned mobile home. Anita reported that they have a signed contract with Wil-Kill and they will treat that home and the area around it. The mobile home park owners will have the home removed and disposed in the landfill. The other properties being fumigated are 2 Barbie Rand, 208 N. 10<sup>th</sup> St., 222 N. 10<sup>th</sup> St. and 18 Daniel Dr. (separate issue). Breckheimer stated that the county may issue citations until it is removed. He stated that corrective action needs to happen sooner than later. Anita informed the board that the delay was their issue because they did not have ownership of the home yet.

#### New Business:

Application for operator licenses – none received.

Classes/Seminars/Schooling for employees – nothing new.

Application for Temporary Class B License – Hilbert Fire Department – There was no action to be taken because it was not turned in. DuPrey will issue a provisional for the event.

Plan Commission – Action – to accept the commission's meeting minutes and to place them on file – motion: Koffarnus; second: Piepenburg; carried. There was no action needed on setting the public hearing because the plan commission did not recommend to rezone the property.

Discussion and possible action regarding request by Officials Den to host a "pub crawl" – Jim Schmidt appeared before the board to present his idea. He stated that he talked with the other businesses and they would like to do the event the Friday before Halloween. He stated he talked with the sheriff's department and they feel that there is a good plan in place. He stated that he wants to keep things safe and possibly work with the fire department for them to conduct a 50/50 raffle. There would also t-shirts sold with the proceeds going to the fire department. Action – to grant permission to allow Officials Den to proceed with plans for a "pub crawl" and that he provide a more detailed plan as it is worked out – motion: Roehrig; second: Starfeld; carried.

Clerk's Office Remodeling Project – DuPrey presented the final plans and cost figures for the office remodel project. It is over the \$20,000 budgeted but there is a desire to complete it yet this year. There were questions regarding a requirement for an automatic door openers on the office doors. This will be checked out. The board felt that it was a good plan and long overdue to be completed. DuPrey proposed to take the additional funds needed from his office equipment reserve instead of fund balance. He stated that this way the funds are still coming from his department and is not being taken from anything else. He did stated that he would like a commitment to put some of the funds back in 2017. The board felt that this could happen but they could not guarantee it. Action – to approve proceeding with the completion of the remodel project as presented – motion: Piepenburg; second: Nolan. Action – to approve Resolution 2016-04 amending the budget and transferring \$7,000 from the office equipment reserve to the remodel project – motion: Starfeld; second: Keuler; Roll Call Vote – yes: Piepenburg, Koffarnus, Roehrig, Nolan, Keuler, Starfeld, Breckheimer; carried. It was noted that the clerk's office will temporarily relocate to the Pitzen Room in the community center for the duration of the project.

Discussion regarding the 2017 Budget Process – Breckheimer reiterated that he wanted the committees to schedule their meetings in August and complete their requests a month earlier. He stated that this will allow more time to digest the project requests and asked that the board be a proactive as possible so that numbers are ready at the committee level.

Village Board member Informational Report – no report.

Village Employee Informational Report – no report.

President's Report – no report.

The board then convened into closed session under Section 19.85(1)(e) of the Wisconsin Statutes to discuss the possibility of pursuing the purchase of public property. Action – to convene into closed session – motion: Starfeld; second: Roehrig; Roll Call Vote – yes: Piepenburg, Koffarnus, Roehrig, Nolan, Keuler, Starfeld, Breckheimer; carried.

The board then reconvened back into open session. Action – to reconvene back into open session – motion: Piepenburg; second: Keuler; Roll Call Vote – yes: Piepenburg, Koffarnus, Roehrig, Nolan, Keuler, Starfeld, Breckheimer; carried.

There was no action to be taken from the closed session.

Adjournment – Action – to adjourn – motion: Starfeld; second: Roehrig; carried. The meeting was adjourned at 9:44 p.m.

*Dennis DuPrey*

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Dennis DuPrey, Clerk